

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
November 13, 2018**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:01 p.m. In attendance were Commissioners Anderson, Reber, Hackleman, Manager Bourks, and district staff Kelli Wallace.

1. GUESTS AND COMMENTS:

2. **MINUTES:** The Minutes of the Regular Scheduled Meeting of October 9th, 2018 were read. Commissioner Hackleman moved to accept them as read. Commissioner Reber seconded the motion which passed unanimously.

3. APPROVAL:

- A. A motion was made by Commissioner Hackleman to accept the October 2018 vouchers in the amount of \$118,675.14. The motion was seconded by Commissioner Anderson and passed.
- B. A Commissioner signed Manager Bourks Timesheet.
- C. The Commissioners signed Payroll for November 2018.
- D. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.

4. MANAGERS REPORT:

- A. To date, there is \$2,341,264.48 invested in the 804 General Fund.
- B. Office & Shop bid opening October 17, 2018, two companies bidding.
Faber \$2,233,893.70 – Tiger \$2,405,187.56
- C. Canadian money exchange changes.

5. CORRESPONDENCE:

- A. None

6. OLD BUSINESS:

- A. None

7. NEW BUSINESS:

A. Motion was made by Commissioner Reber to reject project bids as they are above the threshold of the projected costs. Seconded by Commissioner Hackelman, which passed unanimously.

B. General discussion on how to proceed with office and shop project. Commissioners agree for manager to explore options on how to proceed with project.

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be December 11, 2018 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:23 p.m. on a motion from Commissioner Hackelman.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: _____