

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
October 13<sup>th</sup>, 2020**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order via Zoom at 5:02 p.m. In attendance were Commissioners Reber, Hackleman, and Anderson, Manager Bourks, and District staff Kelli Wallace.

**1. GUESTS AND COMMENTS:**

Meg Olson

**2. MINUTES:**

The Minutes of the Regular Scheduled Meeting of September 8<sup>th</sup>, 2020 and the Minutes from the Special Scheduled Meeting of September 28<sup>th</sup>, 2020 were read. Commissioner Hackleman moved to accept them as read. Commissioner Reber seconded the motion which passed unanimously.

**3. APPROVAL:**

- A. A motion was made by Commissioner Hackleman to accept the October 2020 vouchers in the amount of \$283,006.79. The motion was seconded by Commissioner Reber and passed unanimously.
- B. Commissioner Hackleman approved Manager Bourks Timesheet.
- C. The Commissioners approved Payroll for October 2020.
- D. Commissioner approved 4 Adjustments #23,24,25&26.

**4. MANAGERS REPORT:**

- A. To date, there is \$2,026,902.31 invested in the 804 General Fund.
- B. Reading meters last week of October.
- C. Building should be completed by end of November, depending on when PSE will complete the service at the building.

**5. CORRESPONDENCE:**

- A. None

**6. OLD BUSINESS:**

A. None

**7. NEW BUSINESS:**

**8. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be November 10th, 2020 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:12 p.m. on a motion from Commissioner Reber.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

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Arthur Reber - Commissioner

Date: \_\_\_\_\_