

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
October 11<sup>th</sup>, 2022**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order via Zoom at 5:01 p.m. In attendance were Commissioners Hackleman, Reber and Anderson, Manager Bourks, District staff Kelli Wallace, Wesley Hubbard and Mitchell Nevi.

**1. GUESTS AND COMMENTS:**

Bill Reynolds & Paul Weller with Pace Engineering

**2. MINUTES:**

The Minutes of the Regular Scheduled Meeting of September 13<sup>th</sup>, 2022 were read. Commissioner Hackleman moved to accept them as read. Commissioner Reber seconded the motion which passed unanimously.

**4. APPROVAL:**

- A. A motion was made by Commissioner Hackleman to accept the October 2022 vouchers in the amount of \$121,179.83. The motion was seconded by Commissioner Anderson and passed unanimously.
- B. Commissioner Hackleman approved Manager Bourks Timesheet.
- C. The Commissioners approved Payroll for October 2022.
- D. The Commissioners approved 5 Adjustments.

**5. MANAGERS REPORT:**

- A. \$1,228,930.00 Invested.
- B. Reading meters at the end of October.
- C. Black Top repairs to take place.
- D. Manager out for surgery October 19<sup>th</sup> – October 21<sup>st</sup>.

**6. CORRESPONDENCE:**

**7. OLD BUSINESS:**

**8. NEW BUSINESS:**

- A. A motion was made by Commissioner Hackleman to approve the scope of work for updated Comp Plan from Pace Engineers. Commissioner Reber seconded the motion which was passed unanimously.
- B. A motion was made by Commissioner Hackleman to add Wesley Hubbard to the 4 existing Umpqua Bank Accounts. The motion was seconded by Commissioner Anderson and was passed unanimously.

**9. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be November 8<sup>th</sup>, 2022 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:19 p.m. on a motion from Commissioner Reber.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

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Arthur Reber - Commissioner

Date: \_\_\_\_\_